



Department of Forest and Wildlife Ecology
Minutes of the Department Meeting
September 21, 2015

Present: Berkelman, Drake, Garcia, Gunther, Jones, Karasov, Kruger, Lutz, Mladenoff, Nack, Ozdogan, Pauli, Peery, Pidgeon, Potter, Radeloff, Ribic, Rickenbach, Rissman, Rodock, Sabo, Schaeffer, Stanosz, Townsend, Van Deelen, Webster, and Zuckerberg

Absent: Bowe, Johnston, Samuel

Meeting called by Rickenbach (Chair) 1:00 p.m. in 216 Russell

Review agenda

2. Approval of minutes

Approve minutes from previous meeting from June 4, 2015
Drake (Mladenoff) moved, approved by voice consent.

3. Reports and announcements

Potter: Office moves ongoing

Webster: Travel approvals changing: 90 days after last day of travel to submit for reimbursement; changes to per diem rates; all speakers and individuals for seminars considered employees and all travel rules including working through Concur apply; and increase to full federal mileage rate.

PI Portal handout and discussion.

Pcard holders do need to review use policy video; all authorized to use card need to review use and training.

Gunther: Two new IT student staff workers have started. Lab file server will be back up and running tomorrow. Hiring full time help desk person and system admin.

Rodock: Deadline to add courses without penalty approaching. If students working in your lab, they must be registered and getting credit, or they must be getting paid.

If you grad student to enrollment for spring let Rodock know.

Student Handbooks – need an update. These were sent via email to be voted on for Department approval at next meeting.

Announcements

Mary Miron has made a call for newsletter items – due Oct 12 for newsletter to come out mid-November.

Friday Flock, & Sense of Community Fund Plea
Karsov reporting on match of Community Fund. Information to come via email.

July 28 Hub policy changes memo reminder
Introduction by David Drake as Hub Faculty Director
Review of July 28 memo on hub budgets, toner control and potential printer chargebacks.

Notes from various “Welcome backs” Informational
Details/Demographics and Research opportunities
Overview of HR Design Updates
CALs facts

Old Business

Computer Lab A120 upgrade (Townsend). New computers and white boards in place.
If you need software loaded for teaching, let IT staff know.
Video and sound upgrades are pending.

Committee assignments (Rickenbach) Discuss; grad reps; see documents
Faculty Senators Ozdogan and Perry primaries, Ribic and Pidgeon alternates
Please let Rickenbach know if you serve on CALS and other committees

Departmental response to 10-year review
Discussion of review and reactions
Response to Dean’s and APC.
Van Deelen (Ozdogan) motion to approve review. Motion passes by voice vote.

New business
Department planning (Rickenbach)
Zoo 520/1, Ornithology (Undergrad. comm.)
Pidgeon is going to become the instructor, course proposal in process to add FWE as cross-listed department.
Motion to approve by Ugrad committee. Approved by voice vote.

Adjourn. Lutz (Drake) motion to adjourn the meeting at 2:05 p.m. Motion carried.